Welcome to the School of Engineering

Engr-advising.ucmerced.edu
Orientation Learning Outcomes

Advising Services - services; assignments; location; website; office procedures

Degree planning - introduction to MyAudit; understand policies; unit load; course sequencing/timing

Academic Success - understand study times; faculty expectations; high school vs. college

Development - be aware of School resources

Registration - How to; know errors; understand schedule of classes
School of Engineering

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What’s an Academic Advisor?

- We clarify university and school policies
- We guide and point you to the right resources
- COME TO US ABOUT ALL ASPECTS OF YOUR BOBCAT EXPERIENCE!!
- Prioritize the advice of your Academic Advisor over friends and classmates
Important Links

Engr-advising.ucmerced.edu
- Appointments and Walk-in Hours
- Policies
- Major info, flow charts, etc.
- Engineering specific forms

Registrar.ucmerced.edu
- All university policies, procedures, deadlines
- All university forms

Don’t “Google” it – bookmark these sites!
How to Get Assistance

**STEP 1 → Do your homework**
- Utilize resources
  - Engineering advising website
  - MyAudit
  - Course schedule

**STEP 2 → Personalize and Plan**
- Prepare your course options
- Identify academic concerns
- Explore major/minor options
- Make decisions about the upcoming semester

**STEP 3 → Meet with an Advisor**
- Items to bring: **current** copy of MyAudit and planning info
- Advisors help with course selection and not with creating schedules
When emailing your advisor always include the following in your message:

- Include a subject
- Make sure to email us from your official ucmerced.edu email account
- Include a detailed message. If inquiring about a specific course, include course number
- Include your full name, student ID number, and currently declared major

Example:

Good morning SOE advising,

My name is Rufus Bobcat (100200300) and I am a Mechanical Engineering student. I cannot register in Phys 009 because it conflicts with WRI 010, are there any alternatives? I hope to hear from you soon, thank you.

Sincerely,

Rufus Bobcat
rboebcat@ucmerced.edu
Student ID: 100200300
Bioengineering

Computer Science and Engineering

Environmental Engineering

Material Science and Engineering

Mechanical Engineering

Change of Major within the School of Engineering can be done, as long as you have a UCM GPA of 2.0 or higher.
Not sure what kind of engineer you want to be?

Utilize your resources:

• **Talk to faculty during office hours**

• **Explore research opportunities**

• **Enroll in Service Learning: real world experience**

• **Check out the Engineering Student Orgs**

• **Visit the CCPA: [http://hire.ucmerced.edu/](http://hire.ucmerced.edu/)**

• **Visit UROC: [http://uroc.ucmerced.edu/](http://uroc.ucmerced.edu/)**
Adding Courses

0 and 1st week:
• completed on-line by student
• (Aug. 24 – Aug. 30)

2nd and 3rd week:
• completed a ‘Add/Drop Form’ with instructor’s signature
• (Aug. 31 – Sept. 14)

4th week to 10th week:
• by petition only.
• Requires approval of the instructor, the Dean, the Petition Committee and a fee is assessed (after Sept. 14)

Forms available at: registrar.ucmerced.edu/forms
Dropping Courses

0 – 3rd Week:
- Drop online without paying a fee (no “W”)
- Last day to web drop (online) Wednesday, September 14th @ 4pm.

4th week until the 10th week
- Use Course Withdrawal Form.
- Requires approval of the instructor and the Dean and a fee is assessed.
- Will receive “W.” (Sept. 15 - Nov. 2).

*You MUST have extreme circumstances to drop a course after the 10th week of instruction (failing a course is not an extreme circumstance nor is changing your major).

Forms available at: registrar.ucmerced.edu/forms
Repeat Policy

• Students may only repeat a course once after obtaining a D+ or lower.

• Many math and science courses have enrollment restrictions, meaning that you may not be able to repeat the course until all new eligible students have had the opportunity to enroll in that particular class.

• A student may repeat only those courses in which a grade of D, F, or Not Passed was received.

• Courses in which a grade of D or F has been earned may not be repeated on a Passed/Not Passed basis.
Stay Connected

- Check your UC Merced email regularly
- Student Handbook available in your flash drive.
  - Includes: University info, SoE major requirements & other important academic information.
- Engineering E-Newsletter
  - Bi-weekly newsletter emailed to your UCM email
  - Informs you on upcoming events and deadlines
- Make an appointment to see your advisor:

http://engr-advising.ucmerced.edu/see-my-advisor/appointment
Catalog

• You are required to complete all courses listed in the catalog for the **2016-17 Academic Year**

• Courses and their requirements can and do change (pre-reqs), so make sure you communicate with your advisor regularly

• Visit the School of Engineering requirements website to find out current requirements for your major.
Co-curricular Opportunities

Research
Undergraduate Research Opportunities Center (UROC)
uruc.ucmerced.edu

Internships
CCPA (hire.ucmerced.edu)
Washington Center (UCDC)
http://ucdc.ucmerced.edu

Study Abroad
http://studyabroad.ucmerced.edu

Professional Engineering Organizations
engr-advising.ucmerced.edu/about/student-organizations

Preparing for Health Careers (Pre-Health Advising)
- Assist in course selection
- Guidance in becoming a competitive applicant
- Info workshops every semester required before making an appointment
- Pre-Health Sample Plans available!
Sign up at: http://prehealth.ucmerced.edu
More info contact: prehealth@ucmerced.edu

Engineering Specific
Engineering Advising Website Internships and Research Opportunities
engr-advising.ucmerced.edu/resources/career-resources/internships-research-opportunities

Engineering Faculty Website
http://engineering.ucmerced.edu/faculty

Get Involved!
• **List requirements to complete:**
  • major
  • minor

• **List courses:**
  • Taken
  • In progress
  • Left

• Based on **catalog year** you entered

• **Student MUST** bring a printed copy of their MyAudit when meeting with their academic advisor

http://registrar.ucmerced.edu/myaudit
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